



**Zoning Codes Administration**  
**Program Fee Schedule: Effective 01 July 2024**

**ZONING PERMITS**

<b>Activity</b>	<b>Fee</b>	<b>Notes</b>
Accessory Structures / Uses	\$68	PER ITEM
Change of Use / Tenant	\$120	PER BUSINESS: Includes change of tenant or new tenant finish.
Commercial / Industrial	\$329	PER BUILDING
Home Occupations	\$81	PER BUSINESS
Signs	\$162	PER SIGN
Single-Family	\$169	PER BUILDING: Includes attached deck or patio if included on NEW SFR Plans.
Multi-Family	\$253	PER BUILDING
Two Family Dwelling	\$169	PER BUILDING: Includes attached deck or patio if included on NEW TFR Plans.

**VERIFICATION LETTERS**

<b>Activity</b>	<b>Fee</b>	<b>Notes</b>
Complex Zoning Verification Letter	\$118	PER HOUR: Includes a letter using applicant template or requesting additional information.
Standard Zoning Verification Letter	\$62	PER LETTER: Includes a letter using standard PDS template.

**BOA**

<b>Activity</b>	<b>Fee</b>	<b>Notes</b>
Board of Adjustments - Commercial / Industrial	\$934	PER APPLICATION: Includes a variance, appeal, conditional use, or change of non-conforming use.
Board of Adjustments - Residential	\$467	PER APPLICATION: Includes a variance, appeal, conditional use, or change of non-conforming use.



## Definitions

ABOVE GROUND POOL	A swimming pool located above grade with a minimum water depth of 18 inches.
ACCESSORY STRUCTURES/USES	Accessory structures and uses including above or below-ground pools, decks, detached garages, sheds, playhouses, parking pads, driveways or other permanently affixed structures.
BOARD OF ADJUSTMENTS	An appointed citizen board of the legislative body which may approved, modify or deny an application for a conditional use permit, a zoning variance or an appeal of the zoning administrator's decision on a zoning application.
CHANGE OF USE:	Changing the use of a structure or a space within it from one Use Group to another or change from one tenant to another.
COMMERCIAL/INDUSTRIAL	Non-residential buildings, additions, accessory structures or site alterations.
DECK	A structure typically built out of wood, with an exterior floor surface, without a roof.
DETACHED GARAGE	An accessory structure used primarily for motor vehicle storage.
HOME OCCUPATIONS	An accessory use customarily conducted entirely within a dwelling.
IN GROUND POOL:	A swimming pool located below grade with a minimum water depth of 18 inches.
MULTI-FAMILY	A residential building having three or more dwelling units, including attached condominiums. Townhomes attached in a row are considered one building.
PER BUILDING FEES	A separate fee is required for each "zoning type" specified in the fee schedule even if the individual activities are part of the same project. EXCEPT certain items included in NEW SFR plans.
SINGLE-FAMILY	A dwelling standing by itself containing only one dwelling unit. This fee also includes an addition to a principal structure.
TWO-FAMILY	A residential building having designed, arranged or used exclusively by two families living independent of each other. This fee also includes an addition to a principal structure.