



BOARD OF ADJUSTMENT
PRE- APPLICATION MEETING REQUEST
PDS One Stop Shop Communities

A Pre-Application meeting is REQUIRED prior to the submission of all Board of Adjustment applications. If you HAVE NOT attended a Pre-Application meeting, please complete and submit the below form or call our office at 859-331-8980 to schedule.

Meetings are held on Tuesdays and Thursdays each week between 8:30 and 11:00 a.m. at the PDS offices located at 1840 Simon Kenton Way, 4th Floor, Covington, KY and take approximately one (1) hour.

1. NAME OF APPLICANT:

(STREET ADDRESS) (CITY) (STATE) (ZIP CODE)

PHONE: EMAIL:

2. PROPERTY ADDRESS/LOCATION (****If there is no street address enter the PIDN for the property****)

(STREET ADDRESS) (JURISDICTION) (ZIP CODE)

****Board of Adjustment services for Covington and Crestview Hills are handled by their respective city. Please contact the city directly for Board of Adjustment requests.****

3. Type of Request:

- Variance
- Appeal of The Zoning Administrator's Decision/Interpretation
- Conditional Use Permit
- Change from One Nonconforming Use to Another Nonconforming Use/Termination of Nonconforming Use or Structure

4. Briefly describe your request: