

**KENTON COUNTY PLANNING COMMISSION  
APPLICATION FOR FINAL PLAT APPROVAL**

SUBMIT THE COMPLETED APPLICATION TO [INFRASTRUCTURE@PDSKC.ORG](mailto:INFRASTRUCTURE@PDSKC.ORG)  
FOR QUESTIONS, PLEASE CALL THE INFRASTRUCTURE DEPT AT 859-331-8980

1. NAME OF SUBDIVISION

2. SECTION NUMBER

TOTAL ACREAGE

3. SUBDIVIDER/DEVELOPER

ADDRESS

EMAIL

CITY

STATE/ZIP

Phone

4. SURVEYOR

ADDRESS

EMAIL

CITY

STATE/ZIP

Phone

5. The subdivider or surveyor shall submit the following items to Staff:

- a. APPLICATION FOR FINAL PLAT APPROVAL.
- b. FINAL PLAT: **Digital file (PDF) for initial review.**  
**Following review, one (1) set of original reproducible mylars shall be submitted for final approval.**
- c. TRAVERSE CALCULATIONS OR OTHER CLOSURE CERTIFICATION.
- d. TESTING REPORTS: One (1) copy of all required soils, storm sewers and concrete paving testing reports, where applicable.
- e. DIGITAL SUBMISSION PER SECTION 3.3-3
- f. *Record Drawing that verifies the as-built condition of the platted section.*

**FEES:**

**(1) PLAT REVIEW FEES MADE PAYABLE TO **KCPC** \$521.00 per plat or section + \$12.00 per acre. Note: Each page constitutes a separate section.**

Total Plat Review Fees to **KCPC**: \$

**(2) DRIVEWAY AND/OR SIDEWALK INSPECTION FEES MADE PAYABLE TO **PDS**:  
With the exception of lots along state or county-maintained roadways, \$97.00 per lot or unit (whichever is greater).**

Total Inspection Fees to **PDS**: \$

DATE

EMAIL

SIGNATURE OF APPLICANT