



## HOME OCCUPATION PERMIT APPLICATION

Name of Applicant: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Number of Employees: \_\_\_\_\_

1. Will anybody other than members of the family residing at the property be involved in the proposed home occupation?

Yes      No

2. Will the proposed home occupation involve any group instruction, assembly, or activities?

Yes      No

3. Will the use of the dwelling unit for the proposed home occupation be clearly incidental and subordinate to its use for residential purposes by its occupants?

Yes      No

If no, please describe: \_\_\_\_\_

\_\_\_\_\_

4. Will the proposed home occupation involve the use of more than twenty-five (25) percent of the gross floor area of any one floor of the dwelling unit (including any basement or cellar)?

(attach a scaled sketch of the dwelling, indicating floor area of use for the proposed home occupation and total floor area)

Yes      No

6. Will the proposed home occupation involve any exterior storage of materials on the premises?

Yes      No

If no, please describe: \_\_\_\_\_

\_\_\_\_\_

7. Will the proposed home occupation be conducted in any accessory structure?

Yes      No

8. Will the proposed home occupation be conducted in any accessory structure?

Yes      No

9. How will deliveries be made to your home? \_\_\_\_\_

10. How will deliveries be made from your home? \_\_\_\_\_

11. Number of deliveries per week: (estimate) \_\_\_\_\_

12. Will the proposed home occupation generate any motor vehicles or pedestrian traffic greater than normal in a residential neighborhood?

Yes          No

13. List the types of equipment that will be used in the proposed home occupation: \_\_\_\_\_

\_\_\_\_\_

14. Will the proposed home occupation involve the use of any equipment or process which creates noise, vibration, flares, fumes, odors, or electrical interference which is detectable to the normal senses?

Yes          No

If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

15. How many businesses will be listed at this location?  
\_\_\_\_\_

16. Will the proposed home occupation involve the sale of any commodities upon the premises?

Yes          No

If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

17. Will the proposed home occupation involve any change in the outside appearance of any building on the property, or any other evidence that will indicate from the exterior, any use of the building for any purpose other than a dwelling unit?

Yes          No

18. Are any signs proposed?

Yes          No

If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

It is understood:

- (1.) that a business license must be obtained if the proposed home occupation permit is approved; and
- (2.) that no customers or employees are permitted to come to the home.

\_\_\_\_\_  
Owner or Authorized Agent (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner or Authorized Agent (Signature)

\_\_\_\_\_  
Date

----- To Be Completed By NKAPC -----

Zoning Fee Paid: \_\_\_\_\_ Date: \_\_\_\_\_

Approved      Approved with Conditions      Denied

Administrative Official: \_\_\_\_\_ Date: \_\_\_\_\_

Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permit Number: \_\_\_\_\_